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Alriyadh , Alriyadh 12345

## EDUCATION

81: High school **124**,  
Riyadh, Riyadh Region,  
April 2017

# SHAIMA ALMUTAIRI

## PROFESSIONAL SUMMARY

Dependable Sales Assistant offering outstanding levels of service through helpful, effective communication. Bringing a can-do attitude to all tasks, ensuring jobs are completed accurately and efficiently for continued customer and management satisfaction.

## WORK HISTORY

September 2019 - October 2020 **Apparel Group - Sales Assistant**,  
Alriyadh, Saudi Arabia

- Fostered relationships with customers to expand customer base and enhance loyalty and retention.

January 2019 - August 2019 **Landmark Group - Sales Assistant**,  
Alriyadh, Saudi Arabia

- Addressed customer enquiries and concerns to facilitate decision-making and minimise anxiety or hesitation.

## SKILLS

- Active selling
- Brand awareness
- Marketing
- Enthusiastic communicator
- Customer assistance
- Processing payments